

No 1: Information for parents

Dear parents,

together with the entire teaching staff of the Dachau-Ost primary school, we will warmly welcome you to this new school year.

We wish you all, children and parents, a good start to school in 2023. We hope all of you had good summer holidays.

We are looking forward to a good, cooperative and trustful partnership for the benefit of your children.

The school board and staff will be at your disposal and will be pleased to answer any questions.

In most cases, we have been able to solve easily misunderstanding or problems

Our school is labelled as "profile school for inclusion". E.g. we have additional teaching hours to support children with fewer opportunities.

1. Changes of staff members:

Ms. Frank, Ms. Vöth and Ms. Held moved to other schools. Ms. Fischer is working as a lecturer of the University for a couple of years.

We warmly welcome our new members of the teachers' staff:

New form teacher:	Frau Lückenotte
additional teachers:	Frau Schade, Frau Golla
teachers in training:	Frau Maier und Frau Strahberger
Art and design teachers:	Frau Mark und Frau Wummel
Support teacher:	Frau Zagler

Ms. Lallinger and Ms. Mählich are working as mobile teaching staff in the whole area of our district of Dachau.

2. Elective lessons/remedial education

Unfortunately, due to staff shortages, no elective courses are offered.

However, German remedial courses could be set up.

If your child needs remedial education, class teachers will get in contact with the parents.

IMPORTANT: You will receive a registration sheet for the remedial classes starting the second week.

Place and time will be written on this registration sheet.

Please inform the staff of your after-school care center, child care after lunch and the school pick up system.

3. App "Schulmanager"

All information for parents will be found at the app "Schulmanager".

We please you to register as soon as possible. This app will be the easiest and quickest way to get news and about timetable changes.

4. Morning Care for pupils

From September 13th, 2023 on, there will be a morning care from 7:30 a.m. Children are picked up by a teacher at the main entrance. So the teachers will take care until 7.45 a.m.

A registration for this service is not necessary.

5. Sick note and new office hours

Please call in sick your child via "Schulmanager". At the computer in each classroom, every teacher get immediately information about absence. It is no longer necessary to go to the office to check the absences of the day. If there is no sick note by 8 a.m., the absence will be considered as unexcused.

The new opening hours of our office: Monday to Friday from 7:30 a.m. to 1:00 p.m.

6. school doors and entrances are locked

For security reasons, all the doors of the school building will be locked shortly after 8 a.m.

Anyone arriving after this time have to ring at the main entrance door.

Please stand in front of the bell system viewing window until someone answers via the intercom.

A request to all parents:

Please accompany your child only to main entrance of the school building. This rule applies also to our first grad children – in accordance to our safety concept for all pupils. Thank you for your understanding.

7. Behaviour in road traffic

Please instruct your child to behave proper on the road and act as role model for your child.

Please keep your car away of the surroundings. Parking und driving in front of the school building will be dangerous for other pupils. Please note the absolute parking ban - police staff will constantly monitors the area. For their own safety, children should only come to school by bicycle after passing the bicycle exam in the 4th grade. All bicycles have to be locked.. Also city scooters have to be locked, too.

It is forbidden to take any bike or scooters into the building.

8. Crossing Guards:

We would like to thank all of our volunteers so much for their supports during the last year. We are looking for new volunteers "Lollipop man oder lollipop lady" for half an hour in the morning, every second week.

As a crossing guard, you will help younger and inexperienced children to cross the street before school starts (and after school) and secures their way in dangerous places. There will be a compensation of € 5.10 by the city of Dachau for every assignment. Please get in contact with our office for further details. Thank you.

9. School yard:

The school yard belongs to our school grounds: smoking is strictly prohibited in the entire area: for parents, visitors, or any other persons.

In accordance of our idea of "free campus design and public use in the afternoon", we kindly ask you to inform your child about the rules of avoiding rubbish or not to spray walls, especially in the afternoon.

10. Holiday period

Please note the holiday dates when planning your vacation days. There is no exception to take an additional day off. Unexcused absence violates the duty of compulsory school attendance. This an offense and will be punished with a fine.

11. Lost property:

IMPORTANT: Please label lunch boxes and drinking bottles with your child's name and class grad, as well as sporting bags, sneakers and indoor shoes.

Your child will find any lost item in collection boxes at the hallway in front of the office.

Every last week before summer holiday, all lost items were stored for picking up in the hallway towards Mittelschule. Everything not picked up, will be deposited. If something is missing, please encourage your child to check immediately. Feel free to come along to check also by yourself – thank you!

12. Homepage:

www.grundschule-dachau-ost.de

Our homepage is updated at regular intervals, especially during the next few days of this school year.

13. teaching times

1st lesson	8:00 a.m. to 8:45 a.m
2nd lesson	8:45 a.m. to 9:30 a.m
Break:	9:30 a.m. to 9:40 a.m
3rd lesson	9:40 a.m. to 10:25 a.m
4th lesson	10:25 a.m. to 11:10 a.m
Break:	11:10 a.m. to 11:30 a.m
5th lesson	11:30 a.m. to 12:15 p.m
6th lesson	12.15 p.m. to 1 p.m

14. Student library

Our school provides a student library. Children can borrow books there for free.

15. Rental fee for class reading material:

We charge a fee of 50 cents per pupil for every class reading provided by the school.

16. Informations for parents

As in previous years, the parents of the 1st grade class will receive a special information folder, provided at the "school manager" app

Currently, it includes the most important information about starting the new school year. By replying via the school manager, you have to confirm that you have read new letters.

17. House rules:

Please talk to your child about respectful behaviour in our school surroundings as classrooms, hallways und toilets. Parents are liable for any damage or pollution caused by their child.

Thank you for your help and assistance!

18. At our school we provide **social work for young people**. Please find more information on our homepage. Ms. Decker from AWO Dachau supports students, parents and teachers.

19. Important dates: During the first week, Classes for all pupils will end at 11.10 a.m

Next Monday, September 18th, 2023, lessons will take place according to the schedule, if already fixed.

First Parents' evening

at 7 p.m. in the rear auditorium of the Mittelschule

(please enter the door opposite the primary school)

1st grade: Thursday, September 14th, 2023

2nd grade: Tuesday, September 19th, 2023

3rd grade: Wednesday, September 20th, 2023

4th grade: Wednesday, September 20th, 2023

Election of the Parents' council:

will take place on Wednesday, October 4th, 2023

First parent-teacher conference day:

will take place on Tuesday, November 14th, 2023 at 4:00 p.m. – 7:00 p.m

- a special invitation will be sent at the beginning of November –

Best regards

Andrea Noha, Rektorin

Carolin Hausner, Konrektorin

You will soon find this letter to parents in various languages via the following link.

<https://grundschule-dachau-ost.de/elternbriefe/>